

CHRISTEL HOUSE ACADEMY

2012-2013 Performance Analysis

Core Question 3: Is the school meeting its operations and access obligations?

3.1. Has the school satisfactorily completed all of its organizational and governance obligations?

STANDARD	School has substantially completed all of its organizational and governance obligations as specified in the Compliance and Governance Handbook, including maintenance of adequate “compliance and governance binder” containing all required documents; completion of criminal background checks on all board members; transparency of meetings and decision-making in accordance with open meetings obligations; maintenance of adequate board minutes. Any concerns are minor and the school presents a credible plan to address them.
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2012-13 Performance: Meets Standard

Christel House Academy routinely completed all of its organizational and governance obligations. There was a transition when the employee in charge of compliance retired, which caused minimal instances in which compliance documentation submission was late or incomplete. The school hired a Chief School Business Officer in April who was in charge of compliance, worked to understand the requirements of the Mayor’s Office, and had previous business operations experience.

The school complied with Indiana Open Door Law and all public access policies which included conducting transparent meetings that are open to the public. Public meeting notices were posted appropriately and were visible, and board meeting minutes were accurate and clear. Accordingly, for the 2012-13 school year, Christel House Academy **met standard** on this Mayor’s Performance Framework indicator.

3.2. Is the school’s physical plant safe and conducive to learning?

STANDARD	Significant health and safety code requirements are being met AND the facility generally provides a safe environment that is conducive to learning, based on conditions such as: a design well-suited to meet the curricular and social needs of its students, faculty, and community members; a size appropriate for the enrollment and student-teacher ratios in each class; good maintenance and security; well-maintained equipment and furniture that match the educational needs of the students; and accessibility to all students.
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2012-13 Performance: Meets Standard

Christel House Academy’s facility met all health and safety code requirements while providing a safe environment conducive to learning. The design of the facility met the curricular and social needs of the students, and it was accessible to all people, including those with physical disabilities. The facility was secure with equipment that was well maintained and visitation was

properly monitored with a visitation desk positioned directly in front of the entrance. Accordingly, for the 2012-13 school year, Christel House Academy **met standard** on this Mayor's Performance Framework indicator.

3.3. Has the school established and implemented a fair and appropriate pupil enrollment process?	
STANDARD	The school's enrollment process complies with applicable law; there are minimal documented parent complaints suggesting that it is not being implemented fairly or appropriately; AND the school has engaged in outreach to students throughout the community.

2012-13 Performance: **Meets Standard**

Christel House Academy **met standard** for the 2012-13 school year because the school engaged in community outreach. The school has successfully established an enrollment process that complies with Indiana charter school law.

3.4. Is the school properly maintaining special education files for its special needs students?	
STANDARD	The school is fulfilling its legal obligations regarding special-needs students, as indicated by conditions such as the following: individualized education plans are up-to-date, student evaluations or re-evaluations have occurred within the appropriate timeframe, files contain the relevant required information, such as, file log sheet, parent consent form, documentation of case conference notification to parents and other conference participants and signatures of attendees at case conferences.

Not Evaluated. Christel House Academy was not evaluated on this indicator for 2012-13.3

3.5. Is the school fulfilling its legal obligations related to access and services to English as a Second Language (ESL) students?	
STANDARD	The school is fulfilling its legal obligations regarding ESL students, as indicated by conditions such as the following: appropriate staff have a clear understanding of current legislation, research and effective practices relating to the provision of ESL services; relationships with students, parents, and external providers that are well-managed and comply with law and regulation.

Not Evaluated. Christel House Academy was not evaluated on this indicator for 2012-13.